**Family Living Program Report for Jackson County**

**December 2015 – January 2016**

Programming, planning, and reporting for the past month:

Completed the annual Recording Results for 2015 requirements; 2016 budget and 2015 grant project reporting as required by Cooperative Extension

Prepared for and co-facilitated the HCE annual Officer/Member Update that was scheduled along with the January Executive Board meeting. The Update provided members with information on reporting, programming and promotion opportunities, officer and committee descriptions.

Participated in the January county visit with Julie Keown-Bomar, Northwest Region Director, county board members, and staff regarding the nEXT Generation model.

Met with staff at Sand Pillow Head Start to develop a timeline of distributing the monthly newsletter beginning in December for the Money Smart in Head Start project. Developed support materials that will be on display at the center, rotating the display to focus on the newsletter topic for the month.

Submitted articles to print media, radio, county website related to family living programs.

Enjoyed some time off between the holidays.

Administrative reporting:

++Attended the county Department Head meeting.